

**GOVERNING BODY  
OF  
KAMARAJ COLLEGE OF ENGINEERING AND TECHNOLOGY  
(AUTONOMOUS)**

S.P.G.ChidambaraNadar – C.Nagammal Campus,  
S.P.G.C.Nagar, K.Vellakulam - 625 701  
(Near Virudhunagar).

Phone : 04549 – 278791, 278171

E-mail : mail@kamarajengg.edu.in

**Dr. S.SENTHIL, *EX-OFFICIO***

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**Date: 03.12.2025**

**PROCEEDINGS OF THE 10<sup>th</sup> MEETING OF THE GOVERNING BODY OF  
KAMARAJ COLLEGE OF ENGINEERING AND TECHNOLOGY,  
HELD ON 29.11.2025 AT 11.00 AM.**

**MEMBERS PRESENT:**

Thiruvallargal

1. Thiru.R.Mahesh Kumar, B.A.,  
Secretary, Kamaraj College of Engineering and Technology  
Managing Board, Virudhunagar.  
Chairman of the Governing Body
2. Thiru.S.A.S.Muralitharan, M.B.A.  
President, Kamaraj College of Engineering and Technology  
Managing Board, Virudhunagar.  
Member -- Management
3. Dr.N.Dhanapal, M.B.B.S.,  
Vice President, Kamaraj College of Engineering and Technology  
Managing Board, Virudhunagar.  
Member -- Management
4. Thiru.S.S.P.S.Thiagarajan, B.Com.,  
Treasurer, Kamaraj College of Engineering and Technology  
Managing Board, Virudhunagar.  
Member -- Management
5. Dr.E.Vakaimalar, Ph.D.,  
Assoc. Prof. & Head / IT  
Kamaraj College of Engineering and Technology,  
Virudhunagar.  
Member - Teacher of the College

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6. Dr.R.Suresh Babu, Ph.D.,  
Prof. & Head / ECE and Dean (Academic Courses)  
Kamaraj College of Engineering and Technology, Virudhunagar.  
Member -Teacher of the College
7. Dr. E. Sivasankar, Ph.D.,  
Associate Professor, Department of Computer Science and Engineering,  
National Institute of Technology Trichy, Tiruchirapalli  
Educationist  
(Online)
8. Dr. K.Baskaran, Ph.D.,  
Principal,  
Alagappa Cheittar College of Engineering and Technology, Karaikudi  
State Government Nominee
9. Dr.R.Ramesh,  
Professor, Department of Electrical and Electronics Engineering,  
CEG Campus, Anna University  
University Nominee
10. Dr.S.Senthil, Ph.D.,  
Principal, Kamaraj College of Engineering and Technology, Virudhunagar.  
Member Secretary & Ex Officio
11. Er.Prakash Raman, B.E.,  
Location Head-Human Resources,  
HCL Technologies, Madurai.  
Member nominated by Society – Industrialist  
(Online)
12. Dr.S.P.K.B.Prabhakaran, Ph.D  
Director, Sree Ayyanar Spinning Mills Ltd., Virudhunagar.  
Member nominated by Society - Industrialist

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13. Prof. V.Jayabalan, Ph.D.,  
Secretary, TQM Council Institutional Interface, PSG&Sons Chariteies,Coimbatore.  
Member nominated by Society – Educationist  
**(Online)**
14. Dr.S.Charles Raja,  
Associate Dean (R & D)  
Thiagarajar College of Engineering, Madurai  
Member nominated by Society – Educationist
15. Er.O.M.S.P.C.Senthil Subramanian, B.E.,  
Member nominated by Society
16. Er.T.M.M.T.R.Ganesan, B.E.,  
Member nominated by Society
17. Er.S.P.G.C.Srimurugan, B.E., M.Sc., Engg. (Manchester)  
Immediate Past Treasurer  
Member nominated by Society

The meeting started in physical mode in Mini Conference Hall at 11.00 am. Prof.S.Senthil, Principal, Kamaraj College of Engineering and Technology invited the Chairman, R.Mahesh Kumar, to deliver the welcome address. The Chairman gave a formal welcome note and expressed his sincere thanks to all the members present for their time, efforts, support and guidance towards the growth and development of the Institution. He then requested the Member Secretary, Dr. S.Senthil, to proceed with the deliberations of the meeting.

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Item No.	Agenda Items	Discussions
-	<b>WELCOME ADDRESS BY CHAIRMAN</b>	Following the welcome address by the Chairman, Dr.S.Senthil, Member Secretary gave a detailed presentation aligned with the agenda of 10 <sup>th</sup> Governing Body Meeting.
<b>010.01.00</b>	<b>KCET VIRUDHUNAGAR - RULES, POLICIES AND REGULATIONS RELATED INFORMATION</b>	
010.01.01	CONFIRMATION OF THE MINUTES OF THE 9 <sup>th</sup> MEETING OF THE GOVERNING BODY HELD ON 03-05-2025	The minutes of the 9 <sup>th</sup> Governing Body Meeting held on 03-05-2025 was presented.
010.01.02	ACTION TAKEN REPORT	The action taken report for suggestions given by the members in the 9 <sup>th</sup> Governing Body Meeting was presented.
010.01.03	TO CONSIDER AND APPROVE THE FORMATION OF GOVERNING BODY WITH NEW MEMBERS	The Member Secretary presented the formation of Governing Body with new members and the members approved the same.
<b>010.02.00</b>	<b>INFRASTRUCTURE AND FACILITIES</b>	The Member Secretary thanked the Management and Board members for establishing new infra structure facilities.
<b>010.03.00</b>	<b>AFFILIATING UNIVERSITY / DoTE / UGC / AICTE- LETTERS AND NOTIFICATIONS</b>	
010.03.01	RECEIVAL OF VARIOUS COMMUNICATIONS FROM THE AFFILIATING UNIVERSITY AND OTHER STATUTORY BODIES	The Member Secretary revealed the various communications received from Anna University and Directorate of Technical Education

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010.04.00	ACADEMIC ACTIVITIES	<p>The Member Secretary highlighted the following Academic activities.</p> <ul style="list-style-type: none"> <li>➤ NBA Accreditation status of all the departments</li> <li>➤ Sabbatical Leave provided to a faculty member</li> <li>➤ Appointment of New faculty members</li> <li>➤ Programmes organized by IQAC</li> <li>➤ Institutional Awards and Achievemnts</li> <li>➤ Seminar Day Presentation</li> <li>➤ Industry-certified Value-Added courses</li> <li>➤ Internship/Industrial Training</li> <li>➤ Student Induction Programme</li> <li>➤ Programmes organized by Advisory Bureau for Higher Studies</li> <li>➤ Inline and External Academic Audit</li> <li>➤ Programme Assesment Committee Meeting</li> <li>➤ Faculty members Awards &amp; Achievements and visit to industries</li> <li>➤ Consultancy Works</li> </ul> <p>He also emphasised the institutional activities carried out during last six months.</p>
010.04.01	TO CONSIDER AND APPROVE THE FORMATION OF ACADEMIC COUNCIL WITH NEW MEMBERS	<p>The Member Secretary presented the nominees for Academic Council and the members suggested the following experts as members for Academic Council.</p>

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		<p>1. Prof. N.C.Shiva Prakash, Department of Instrumentation and Applied Physics, Indian Institute of Science, Bangalore.</p> <p>2. Er.A.N.Lakshmanan, General Manager, R &amp; D TVS Tyres, Madurai.</p> <p>3. Dr.D.Sriram Kumar, Professor, Department of ECE, National Institute of Technology, Trichy.</p> <p>4. Dr.J.Granty Regina Edwin, Professor &amp; HoD/CSE, Sri Krishna College of Engineering and Technology, Coimbatore</p>
<b>010.05.00</b>	<b>ADMINISTRATIVE ACTIVITIES</b>	
<b>010.05.01</b>	TO CONSIDER AND APPROVE THE MINUTES OF THE 32 <sup>ND</sup> AND 33 <sup>RD</sup> MEETINGS OF THE IQAC HELD DURING THE ACADEMIC YEAR 2025 - 2026	The Member Secretary presented the minutes of the 32 <sup>nd</sup> and 33 <sup>rd</sup> IQAC for approval.
<b>010.06.00</b>	<b>ADMISSIONS</b>	
<b>010.06.01</b>	STUDENTS STRENGTH FOR THE ACADEMIC YEAR 2025-2026	The Member Secretary mentioned that the total strength of students is 2584.
<b>010.06.02</b>	ADMISSION STATUS FOR THE ACADEMIC YEAR 2025-2026	The Member Secretary presented the admission status for the First Year & Lateral Entry.

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010.06.03	STEPS TAKEN TO IMPROVE THE ADMISSION STATUS FOR THE ACADEMIC YEAR 2026-2027	The Member Secretary presented the steps taken to improve the admission for the academic year 2026-2027.
010.06.04	TO CONSIDER AND APPROVE THE PROPOSED ADMISSION POLICIES FOR THE ACADEMIC YEAR 2026-2027	The Member Secretary sought the approval to consider and apply for AICTE Tuition Fee Waiver Scheme for 5% of Seats for few courses.
010.06.05	TO CONSIDER AND APPROVE THE PROPOSED REVISION IN INTAKE OF UG PROGRAMMES	The Member Secretary sought the approval to increase the intake of students in the following programmes. ECE – 120 to 180 EEE - 30 to 60. MTR - 30 to 60. The members approved to increase the intake. The members suggested to check with the facilities available.
<b>010.07.00</b>	<b>FINANCE</b>	
<b>010.07.01</b>	TO CONSIDER AND APPROVE THE REVISED BUDGET FOR THE FINANCIAL YEAR 2025-2026	The Member Secretary presented the revised Budget for the current Academic Year. The members read and approved.
<b>010.07.02</b>	COLLEGE FEE COLLECTED FROM ALL STUDENTS DURING THE ACADEMIC YEAR 2025-2026	The Member Secretary projected the particulars regarding the College fee collected from students during the Academic Year 2025-2026.
010.07.03	TO CONSIDER AND APPROVE THE NUMBER OF STUDENTS ADMITTED UNDER PMSS 7.5% AND	The Member Secretary presented the fees receivable from the state government.

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	FIRST GENERATION GRADUATE SCHEME DURING THE ACADEMIC YEAR 2025 -2026 AND THE FUND REQUESTED FROM THE STATE GOVERNMENT	
010.08.00	RESEARCH	<p>The Member Secretary highlighted the following Research and Development activities.</p> <ul style="list-style-type: none"> <li>➤ Number of scholars awarded with Ph.D.,</li> <li>Number of scholars registered for Ph.D.,</li> <li>➤ Copyrights and Patents</li> <li>➤ Project proposals submitted.</li> <li>➤ Fund Received</li> <li>➤ Journal Publication</li> </ul>
010.09.00	STUDENT AFFAIRS	The Member Secretary projected a video on student's awards and achievements on co-curricular and extra-curricular activities.
010.10.00	EXAMINATIONS	
010.10.01	TO CONSIDER AND APPROVE THE SEMESTER RESULTS OF ALL UG AND PG STUDENTS FOR THE END SEMESTER EXAMINATION HELD DURING MAY-JUNE 2025	The Member Secretary presented the semester results of all UG and PG students for the end semester examination held during May-June 2025
010.11.00	ESTATE OFFICE	The Member Secretary presented the renovation works carried out in the college campus.
010.12.00	INDUSTRY - INSTITUTE TIE-UP / MoU	



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<b>010.12.01</b>	<b>MOUs SIGNED WITH INDUSTRIES FOR SOFTWARE DEVELOPMENT AND TRAINING</b>	The Member Secretary informed that the Institution has signed MoU with eight Industries for Software Development and Training.
<b>010.13.00</b>	<b>FOREIGN UNIVERSITIES TIE-UP/ COLLABORATION / MoU</b>	
010.13.01	TO CONSIDER AND APPROVE THE PROPOSAL FOR MOU's WITH FOREIGN UNIVERSITIES	The Member Secretary sought the approval to proceed MoU with Foreign Universities and the members approved the same.
<b>010.14.00</b>	<b>MISCELLANEOUS / OTHER ITEMS</b>	
010.14.01	WORKSHOP/SEMINARS/ CONFERENCE/FDP/ SPECIAL LECTURES	The Member Secretary depicted the details about the various Workshops, Seminars, Conferences, FDPs and Special Lectures organized and attended by faculty members.
010.14.02	MINUTES OF MEETING OF ANTI RAGGING COMMITTEE	The Member Secretary presented the Minutes of the Anti Ragging Committee Meeting.
010.14.03	MINUTES OF MEETING OF GRIEVANCE REDRESSAL COMMITTEE	The Member Secretary projected the Minutes of the Grievance Redressal Committee Meeting.
010.14.04	EMPLOYABILITY SKILL DEVELOPMENT PROGRAMMES ORGANIZED AND PLACEMENT DETAILS	The Member Secretary revealed the details regarding the Placement Training organized for Final Year and First year students. He also presented the placement statistics of the Final Year students.
010.14.05	ANY OTHER ITEMS WITH THE CONSENT OF THE CHAIRMAN	<b>PRESENTATION:</b> Members appreciated the Member Secretary presentation which contains all information

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	<p style="text-align: center;"><b>Points conveyed by Members</b></p>	<p>with progressive manner and the Members remarked the Institution growth at the right direction and fortified the active management, administrative member's supports for all institutional growth activities.</p> <p><b>POINTS TO BE INCORPORATED IN THE PRESENTATION:</b></p> <ul style="list-style-type: none"> <li>▪NSS and NCC Activities to be enlisted</li> <li>▪Dates of conduct of Governing Body, Academic Council, Finance Committee, Result Passing Board should be tabulated</li> <li>▪Club activities to be mentioned</li> <li>▪Action Taken should be made clear with respect to the suggestions given</li> <li>▪Problems or challenges faced to be highlighted so that the members shall suggest solutions</li> <li>▪Publication details should include the category of journals along with Citation. In addition comparisons should be made with previous year data so that the progress can be measured.</li> </ul> <p><b>MERIT STUDENTS ADMISSION:</b></p> <ul style="list-style-type: none"> <li>▪ Extend the Fee Waiver for students with cut-off in the range 175 to 185 after checking the availability of budget.</li> </ul>
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	<p><b>Points conveyed by Members</b></p>	<ul style="list-style-type: none"> <li>▪ Many students are unaware of Fee Waiver Scheme even mentioned in Flex. Hence School visits shall be planned during May to August to give more awareness about Fee Waiver.</li> <li>▪ No fees should be collected from meritorious students.</li> <li>▪ 15 days training is planned for revising Maths, Physics and Coding.</li> </ul> <p><b>IMPROVE COMMUNICATION SKILLS:</b></p> <ul style="list-style-type: none"> <li>▪ Introduce software tools for Language training.</li> <li>▪ Motivate the students to read the news in mobile and watch news in NDTV and BBC regularly.</li> <li>▪ The students shall read the same content in both Tamil and English newspapers.</li> <li>▪ Improve the confidence level of students.</li> <li>▪ HCL is ready to collaborate with college for Toast Master Speech.</li> </ul> <p><b>PLACEMENT WITH HIGHER PACKAGE:</b></p> <p>Placement with higher package is possible when</p> <ul style="list-style-type: none"> <li>▪ Meritorious students are admitted.</li> <li>▪ Students are strong in Communication and technical skills.</li> </ul>
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	<p style="text-align: center;"><b>Points conveyed by Members</b></p>	<p><b>NIRF RANKING:</b></p> <p>The members emphasized the importance of NIRF ranking for the institution and concentrate in the following areas.</p> <ul style="list-style-type: none"> <li>▪ Admission, Placement, Result</li> <li>▪ Aim to get accreditation for 6 years</li> <li>▪ Research</li> </ul> <ul style="list-style-type: none"> <li>✓ Focus on Full time Research Scholars and PG Admission which in turn will increase the number of Publications .</li> <li>✓ Motivate the UG students to join for PG and stipend shall be given, if possible.</li> <li>✓ Incentives shall be given for faculty members who publish Journal &amp; Patents and who are involved in Projects.</li> <li>✓ Insist all faculty members to involve in Research. At the initial stage focus on quantity and then quality. If possible Rs.5,000/- to Rs.10,000/- can be allocated for individual faculty member for doing research.</li> </ul> <p><b>ALUMNI CONNECT:</b></p> <p>The members shared their view to materialize Alumni connection.</p> <ul style="list-style-type: none"> <li>▪ Alumni Reunion to be organised regularly.</li> </ul>
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	<p style="text-align: center;"><b>Points conveyed by Members</b></p>	<ul style="list-style-type: none"><li>▪ Alumni Chapter shall be initiated in area wise.</li><li>▪ Get Alumni support in framing curriculum.</li><li>▪ Alumni Guest lectures to be organized periodically.</li><li>▪ Invite alumni for functions.</li></ul> <p><b>PLACEMENT:</b></p> <p>The members insisted that more efforts to be taken to increase Placement. The member secretary reported that more number of placements happens during January and February. He also assured that the placement count will be more in the forth coming months and it will be presented in the next meeting.</p> <p><b>MoU:</b></p> <p>Members appreciated the MoU signed with various industry and insisted to do more industrial project.</p> <p><b>Welfare of Non-Teaching Faculty:</b></p> <p>Members appreciated the initiative of subsidised lunch.</p> <p><b>Welfare of Students:</b></p> <p>Members appreciated the initiative of providing part time job to students [Earning while Learning].</p>
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	<p style="text-align: center;"><b>Points conveyed by Members</b></p>	<p><b>Funded project:</b></p> <p>Members appreciated for receiving funds from MSME and ACIC.</p> <p><b>SECTION 8 COMPANY ESTABLISHMENT:</b></p> <ul style="list-style-type: none"> <li>○ It should be formed as a separate entity.</li> <li>○ Separate building shall be constructed or unused floor in the existing building shall be utilize.</li> <li>○ Policies and Bylaws should be framed for its functioning.</li> <li>○ Prepare separate budget</li> <li>○ Exclusive meeting will be conducted for further follow-up.</li> </ul> <p><b>SUGGESTIONS BY THE MEMBERS</b></p> <ul style="list-style-type: none"> <li>• Initiate open labs such as Antenna Anacoi Chamber so that start up companies will come for recruitment. In addition, it will provide learning and internship opportunities to our students.</li> <li>• Explore openlab.co.in supported by CII.</li> <li>• Promote Green Energy in Campus.</li> <li>• Check for the possibility of new course AI/ML.</li> <li>• Provide Industry Supported Training for faculty members and non teaching staff members.</li> </ul>
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	<p style="text-align: center;"><b>Points conveyed by Members</b></p>	<ul style="list-style-type: none"><li>• Collaborate with Foreign University for Online lectures.</li><li>• Faculty members should visit industries to gain knowledge.</li><li>• Sabbatical leave shall be provided for faculty members to undergo fellowship in top Institutions.</li><li>• Shall include verticals in the curriculum in addition to other verticals provided by Anna University.</li><li>• Initiate Faculty Grievance cell.</li><li>• Visit near by villages and solve their problems.</li><li>• Work with multiple metrics to understand the problems rather than relying on a single metric.</li><li>• Value Added Courses should end up with practical exposure in industries.</li><li>• Work on measuring the performance of the Committees. Students shall be allotted to work on this Data Analytics.</li><li>• Shall appoint one Adjunct faculty per department.</li><li>• Apply for AICTE – idea lab which involves 50% management contribution.</li></ul>
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		<ul style="list-style-type: none"> <li>Automate Institute activities - start with online fees payment to support the paperless work.</li> <li>Each faculty member should complete minimum one NPTEL course.</li> <li>Syllabus to be changed after the discussion with new Board of Studies Members and should be aligned with Anna University.</li> </ul>
<b>010.14.05 (Contd..)</b>	<b>ANY OTHER ITEMS WITH THE CONSENT OF THE CHAIRMAN - CLARIFICATIONS</b>	
	<b>Query By Members</b>	<b>Response by Member Secretary</b>
	No stall from KCET in Connect Madurai organized by CII	Deputed two faculty members for interaction and stall will be arranged in future.
	Internship Duration	Students used to go for 2 Weeks Training and Internships are being assessed by the three-member committee with well-defined rubrics.
	Rule for Sabbatical leave	The faculty member who avail sabbatical leave should work for minimum of 2 Years.
	Consultancy	Currently four departments are involved in consultancy work and other departments are working to get consultancy works.
	Energy Audit	Energy Audit is carried out and 1.5 lakhs saved during last month by reducing electricity consumption.



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**Dr. S.SENTHIL, *EX-OFFICIO***

	IQAC – Minutes posted in website	All IQAC Meeting Minutes are posted in website periodically.
	Any special labs for ADS	<ul style="list-style-type: none"> <li>▪ Special labs in ADS are Cloud AI lab and Data Science lab.</li> <li>▪ Percentage of subjects also differ from CSE and IT.</li> <li>▪ Insisted all the faculty members to complete AI course</li> </ul>
	Camera Facility	In all places, cameras are installed.
	Library Usage	<ul style="list-style-type: none"> <li>▪ Students study from reference books in addition to Text Books.</li> <li>▪ e-books and e-Journals are also available.</li> <li>▪ Recognition of students for maximum usage of library.</li> </ul>
	Examination - Bloom's Taxonomy and malpractice	<ul style="list-style-type: none"> <li>▪ Bloom's taxonomy is strictly followed and more number of questions in Higher Semester question papers are at K3 Level. The experts scrutinize the question papers and evaluate scripts in random.</li> <li>▪ Students who indulge in malpractices are booked immediately.</li> </ul>
	Support System for Arrear students	<ul style="list-style-type: none"> <li>▪ Arrear Coaching class is being conducted on 4<sup>th</sup> Saturday regularly.</li> <li>▪ Coaching classes are conducted for hostel students before Cycle Tests and End Semester Examinations.</li> </ul>

**GOVERNING BODY  
OF  
KAMARAJ COLLEGE OF ENGINEERING AND TECHNOLOGY  
(AUTONOMOUS)**

S.P.G.ChidambaraNadar – C.Nagammal Campus,  
S.P.G.C.Nagar, K.Vellakulam - 625 701  
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		<ul style="list-style-type: none"> <li>▪ Mentors support their mentees in clearing arrears</li> <li>▪ Student Counsellor is available in Campus on every Friday.</li> </ul>
	GATE Coaching	GATE coaching is given to interested students. But most of the students join in companies during 7 <sup>th</sup> semester itself. Every year, nearly 10 Biotechnology students crack the GATE Examination and join PG Course.
	R & D Budget	The budget for R&D activities is 6 Lakhs.
	Existing Student Faculty Ratio and suggestion to maintain 1:15	Existing SFR is 1:20 and the Member Secretary agreed to start with 1:19.
	Registration fees for NPTEL Exam	Faculty members can utilize the amount of Rs.2000/- allotted to them.
010.14.06	DATE FOR NEXT MEETING GOVERNING BODY	The tentative date for the 11 <sup>th</sup> Governing Body meeting is 16 <sup>th</sup> May 2026 (Saturday).

The meeting came to an end at 01:30 P.M with a formal vote of thanks by Dr.S.Senthil, the Member Secretary.

**(Thiru.R.Mahesh Kumar, B.A.)**  
**Chairman**

**(Dr. S.SENTHIL)**  
**Ex-Officio**